

AGENDA ITEM: 4

OVERVIEW AND SCRUTINY BOARD

28th AUGUST 2007

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PROGRESS REPORT

PURPOSE OF THE REPORT

- 1 To inform Members of the Overview and Scrutiny Board of the progress made to date on the issues directed by OSB for future meetings.

RECOMMENDATION

- 2 It is recommended that the Overview and Scrutiny Board approves the actions outlined within this report.

PROGRESS OF THE PANEL

- 3 **Attendance of the Mayor and Executive Members to OSB.** - The Board requested the attendance of the Mayor and the Individual Executive Members to individually attend an OSB. The purpose for the Mayors attendance is to provide the Mayor with the direct opportunity to convey to the Board his Aims and Objectives for 2007 – 08 and his long-term aspirations. The Board will have the opportunity to enquire and seek clarification of the points brought forward. The Individual Executive Members are requested to present the Aims and Objectives, which directly relate to their portfolio and also to convey the significant issues presently being pursued within their area of operation.
- 4 The programme for the Mayor and Executive members attendance is outlined below :-

28 August 2007	Coun Barry Coppinger
24 September 2007	Coun Bob Kerr
23 October 2007	Coun Paul Thompson
20 November 2007	Coun Brenda Thompson
18 December 2007	Coun Janice Brunton
15 January 2008	Mayor Ray Mallon
12 February 2008	Coun David Budd
11 March 2008	Coun Pervaz Khan
8 April 2008	
6 May 2008	

- 5 **Executive Decisions / Individual, Executive Decisions** - The Board agreed to request officer attendance to an OSB meeting to outline the criteria and process which determines if a subject is directed towards and Individual Executive Member for decision or otherwise presented to the Executive for consideration and decision. Consequently the Executive Office Manager will be attending this OSB meeting to present a separate report and answer questions regarding this subject.
- 6 **Petitions – Procedure and Processes** – The Board agreed that an officer attend to outline the process from receipt of a petition, how it is tracked and how the initiator of the petition is kept informed of the process. The Members Office Manager will be attending this meeting to present a separate report and answer Members enquiries.
- 7 **Forward Work Plan** – The Board referenced and raised concerns regarding the late submissions of entries onto the Forward Work Plan and requested an update on the procedure and service compliance etc. The Chair of OSB has consequently met with the Executive Office Manager regarding this and the Chair will clarify the position at the meeting.

BACKGROUND PAPERS

- 8 No background paper was used in the preparation of this report: -

6TH AUGUST 2007

Contact: Peter Clark

Senior Scrutiny Officer, Performance and Policy Directorate
Telephone: 01642 729 708 (direct line)